

REFUND OF THE CONTRIBUTION TO THE JLU GIEßEN SEMESTER TICKET

SUMMER SEMESTER 2025

**PLEASE NOTE**

There are exceptions to the obligation to pay contributions to the semester ticket.

Therefore, you can apply for a refund at the AStA office, Otto-Behaghel-Straße 25D, Gießen during office hours Monday to Friday from 9.30 a.m. to 1.30 p.m. (please note the homepage) under certain conditions - within the deadline. All necessary receipts must be submitted by the deadline! In the event of a refund, we will always delete your Deutschlandsemesterticket from the system by 30.9.25 and your online ticket will be deleted and invalid for the entire semester. The cancellation cannot be reversed (the applicant is responsible for checking this!). All notices/reimbursement requirements must be observed before submitting an application!

Only send applications and receipts by email to [buero@asta-giessen.de](mailto:buero@asta-giessen.de).

You can apply for a refund until May 16, 2025:

**Severely disabled persons:** Please send a copy by e-mail: valid severely disabled person's pass and accompanying supplementary sheet with valid token (at least 3 months in the current semester) and application 1.

**Study abroad:** Students who spend at least 3 months of the semester abroad for study-related reasons Please send: -proof of study-related stay abroad on the university's header sheet with their signature (period and place must be stated). Please arrange reimbursement before your stay abroad and ask the office if anything is unclear. The JLU semester times apply!

**Semester of leave:** Students taking a semester of leave  
Please send by e-mail: -Proof of the current semester of leave from JLU Giessen and application 1

**Two universities:** Students who study and are enrolled at two different universities in Germany with compulsory ticket acceptance and have actually paid two semester fees (including JLU) can apply for a refund at one of the two universities. No matter which one. Please send: -Student ID cards from both universities for the semester for which the refund is being requested. If requested by the AStA office, the relevant bank statements must be submitted by the deadline.

**Doctoral students:** Doctoral students who spend more than three months of the semester abroad for study-related reasons (proof of residence) (primary residence and actual place of residence at least April 1 - September 30). Please send: -Proof/certificate from the university abroad/JLU of doctoral student status and primary residence certificate (current) for the period of at least 3 months! Proof of study-related stay abroad for doctoral studies is mandatory.

A primary residence abroad ALONE is NOT a reason for reimbursement! Please note! Application 1

**Final examination:** Students who meet the requirements (confirmation from the examination office) for registering for the final examination, who are no longer required to be present at the university location and whose place of residence/actual place of residence is demonstrably outside Germany for at least 3 months from April 01, 2025, including the duration and reason for the stay abroad.

Please send: -a certificate from the examination office with signature and a current certificate of primary residence or presentation of a valid identity card with address abroad. Proof of the study-related stay abroad is mandatory!

**Attestation 1:** Students who are undergoing inpatient or outpatient treatment for more than three months of the semester and who are prevented from using the semester ticket and especially public transportation due to the underlying illness.

Please send: -Current certificate, certificate from the treating institution or clinic in Germany or certificate from the doctor (without diagnosis), stating the duration of the treatment/stay and that it was/is not possible to use public transportation during this time due to illness. The current certificate must be on headed paper, signed and stamped by the doctor based in Germany!

NEW: From SoSem 25 onwards, the Deutschlandsemesterticket will only be reimbursed pro rata according to months of illness.

Only if the certificate is valid for the entire semester (1.4. - 30.9.25) will we reimburse the full amount. Please submit the certificate WITHOUT a diagnosis and Application 2

**Attestation 2:** Students who are prevented from using the semester ticket for more than three months of the semester due to a chronic illness and are therefore unable to use public transportation.

Please send: -A current certificate from the treating office, clinic, doctor in Germany (without diagnosis), stating the duration of the current illness and that it was/is not possible to use public transportation during this time due to the illness. This text must be included. The current certificate must be on headed paper, signed and stamped by the doctor based in Germany!

NEW: In SoSem 25, the Deutschlandsemesterticket will only be reimbursed pro rata according to months of illness. Only if the certificate is valid for the entire semester (1.4.-30.9.25) will we reimburse the full amount. Please submit the certificate WITHOUT a diagnosis. Application 2

Landes-Hessen-Ticket: JLU Giessen students who have a paper-Landes-Ticket-Hessen valid for at least 3 months in the current semester. It must be valid for at least the period from 1.4. - 30.9.25 in order to receive a refund.

Please send: Copy of. Application 3 and a copy of the Landes-Ticket-Hessen valid for at least 3 months. The deadlines are binding! The German semester ticket may not be activated. Exceptions are not possible! Job tickets do not allow a refund (only the paper LandesTicketHessen is valid, no chip card tickets from the employer).

The Deutschlandsemesterticket is only available digitally. If you want to apply for a refund, **you must NOT activate your Deutschlandsemesterticket online beforehand.** If it has already been activated, a refund is NOT possible! Please note this! We do NOT need to see your original chip cards in the AStA office during the semester, as they are only available online and generally may not be activated. This means that you are no longer entitled to travel on public transport from JLU from at least 1.4. to 30.09.25. The Deutschlandsemesterticket is valid from 1.10. to 31.3. in the winter semester and from 1.4. to 30.09. in the summer semester. It is best for everyone if applications and documents are submitted to us by email as early as possible by the end of April.

Once validated, the entitlement to travel on public transport for the entire semester expires.

An application for reimbursement with the required supporting documents is possible up to a maximum of four weeks after the start of lectures in each semester, for the

**summer semester 2025**

**i.e. at the latest by**

**May 16, 2025**

**In cases of illness-related reimbursement with a valid medical certificate  
(ONLY application 2), the application deadline does not end until**

**November 07, 2025**

The AStA is bound by the deadlines! Therefore send application and documents by e-mail in due time [buero@asta-giessen.de](mailto:buero@asta-giessen.de) as one pdf file!

Please submit the application only once!

There are NO exceptions, ALL documents must be submitted on time, deadlines are binding!

Please read and observe these reimbursement requirements before submitting your application!

The AStA of the JLU will always reclaim a transfer due to incorrect information or later exmatriculation in the semester.